

## Memorandum

Date: November 3, 2009

To: Oceanside Area

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Oceanside Area

File No.: 650.12838.12118

Subject: OCEANSIDE AREA – ANNUAL TOOL INVENTORY

On November 3, 2009, Officer Ulysses Moreno, #16531, and Automotive Technician II, Thomas Carlson, #A10178, conducted an inventory of all tools assigned to the Oceanside Area. The inventory revealed the following items were missing;

1. Two pairs of 7" battery pliers.
2. One set of midget combination wrenches.
3. One 2" pin punch
4. One telescoping magnetic pick-up tool.
5. One 12 pt. 3/8" drive 19mm socket.
6. One 6 pt. 3/8" drive 19mm DEEP socket.
7. One 6 pt. 3/8" drive 22mm DEEP socket.
8. One 6 pt. 3/8" drive flex 19mm socket.

Automotive Technicians have searched the work bays and tool boxes for the missing items, however they have not been located.



D. SCHRODER, Captain  
Commander  
Oceanside Area

1- <del>7</del> drawer tool chest	13	✓	✓
1- <del>8</del> drawer tool chest	10	✓	✓
1- <del>9</del> drawer tool chest	9	✓	✓
1- pliers, vise grip, 7 1/4"		✓	✓
1- pliers, channel lock, 9 1/2"		✓	✓
2- pliers, needle nose, 5 1/2"		✓	✓
1- pliers, combination slip joint, 8"		✓	✓
1- pliers, cutter diagonal, 6"		✓	✓
1- pliers, electrical, crimper cutters		✓	✓
2- battery pliers, 7"		✓	✓
1- adjustable wrench, 6", 8", 12"		✓	✓
1- pipe wrench, 10"		✓	✓
1- set of wrenches, double end, flare nut		✓	✓
1- 3/8" x 7/16" flare nut wrench		✓	✓
2- 1/2" x 9/16"		✓	✓
1- 5/8" x 11/16"		✓	✓
1- set of wrenches, midjet combination		✓	✓
1- set 3/8" thru 1" combination wrench's		✓	✓
1- 3/8" wrench, 12 pt combo		✓	✓
1- 7/16" wrench, 12 pt combo		✓	✓
3- 1/2"		✓	✓
3- 9/16"		✓	✓
4- 5/8"		✓	✓
1- 11/16"		✓	✓
3- 3/4"		✓	✓
1- 13/16"		✓	✓
1- 7/8"		✓	✓
1- 15/16"		✓	✓
1- 1"		✓	✓
1- 1/2" distributor wrench		✓	✓
1- 9/16" distributor wrench		✓	✓
1- socket set, 1/4" drive, 6 points		✓	✓
1- quick release ratchet		✓	✓
1- 6" extension, 1/4" drive		✓	✓
1- 3/16" socket, 6 pt, 1/4" drive		✓	✓
1- 1/4" socket, 6 pt, .....		✓	✓
1- 9/32" socket.....		✓	✓
1- 11/32" socket.....		✓	✓
1- 3/8" socket.....		✓	✓
1- 7/16" socket.....		✓	✓
1- 1/2" socket.....		✓	✓
1- socket set, 3/8" drive, standard, sockets		✓	✓
1- quick release ratchet, 3/8" drive		✓	✓
1- flex head ratchet, 3/8" drive		✓	✓
1- 3/8" socket, 12 pt, 3/8" drive		✓	✓
1- 7/16" socket, 12 pt, 3/8" drive		✓	✓
1- 9/16" socket.....		✓	✓
1- 5/8" socket.....		✓	✓
1- 11/16" socket.....		✓	✓
1- 3/4" socket.....		✓	✓
1- 3/8" socket, deep 6 pt, 3/8" drive		✓	✓
1- 7/16" socket.....		✓	✓
1- 1/2" socket.....		✓	✓

1- set of combination wrenches, metric	✓	✗
1- 6 mm combination wrench	✓	✗
1- 8 mm ...	✓	✗
1- 9 mm ...	✓	
1- 10 mm ...	✓	
1- 12 mm ...	✓	
1- 13 mm ...	✓	
1- 14 mm ...	✓	
1- 15 mm ...	✓	
1- 16 mm ...	✓	
1- 17 mm ...	✓	
1- 18 mm ...	✓	
1- 19 mm ...	✓	
1- 20 mm ...	✓	
1- 21 mm ...	✓	
1- 22 mm ...	✓	✗
1- set flare nut wrenches - metric	✓	✗
1- 9 mm x 11 mm flare nut wrench	✓	✗
1- 10 mm x 12 mm ...	✓	
1- 13 mm x 14 mm ...	✓	
1- 15 mm x 17 mm ...	✓	
1- 19 mm x 21 mm ...	✓	✗
2- 1/2 Impact wrenches	✓	✓
These tools and tool boxes were located in the ASM office and within the maintenance bay.	✓	

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From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Oceanside Area

File No.: 650.12838.12118

Subject: OCEANSIDE AREA – QUARTERLY AUTOMOTIVE PARTS AND TIRE  
INVENTORY

On November 3, 2009, Officer Ulysses Moreno, #16531, and Automotive Technician II, Thomas Carlson, #A10178, conducted a quarterly inventory of all automotive parts and tires assigned to the Oceanside Area. All items were accounted for, refer to attached parts inventory. During the recent Chapter 6 inspection, it was discovered that the Automotive Technician's were not properly locking up several spare tires in the auto bay. Area is now utilizing a cable and padlock to secure the spare tires.



D. SCHRODER, Captain  
Commander  
Oceanside Area

PAR:PTS INVENT BY LOC)  
11/05/2009

rea	Part Number	Description	Quantity	Value
50	3W7Z-2001-BA	BRAKE PAD - FRONT - 03'/05	3	171.62
50	6W1Z-2200-AA	BRAKE PAD, REAR,06 CROWN V	8	537.79
50	3W1Z-1125-AA	BRAKE ROTOR; FRONT	12	853.15
50	WW-2230	WIPER BLADE	6	65.51
50	G6593	FILTER- FUEL - 1998-02 FOR	47	260.61
50	10W-30	OIL - 10W-30 - QT	99	105.12
50	N-P225-60-R16-PV41	TIRE FIREHAWK PV-41 2003	13	944.62
50	8W1Z-5A649-A	REAR LOWER CONTROL ARM	3	96.53
50	JK6914A	SERPENTINE BELT- 03 CV	3	80.44
50	6W7Z-5413000-FAB	INTERIOR CARPET: BEIGE '06	1	270.47
50	ATF-ML	ATF; MULTI-VEHICLE VALVOLI	220	799.87
50	JK6926	BELT- SERPENTINE BELT 2006	7	105.93
50	N-P235-55R17	P235-55-R17 06 CV	106	8076.61
50	4W7Z-5411600-AAB	TRUNK PAK	3	890.80
50	CA-5056	FILTER - AIR - 96-06 CV	29	97.34
50	PH-820	FILTER - OIL - 96-06 CV	77	239.49
50	FT-1167	FILTER - TRANSMISSION - 96	30	261.58